

Application for Employment

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 Portland, OR 97211
 (503)282-2850 Fax: (503) 282-2858
 1-888-907-TEAM (8326)
 www.teamstools.org



Name _____ Date _____

(Print Full Name; First, Middle and Last)

Street Address _____ City _____ State _____ Zip _____

Mailing Address _____ City _____ State _____ Zip _____

Phone # _____ Cell Phone _____ Msg. Phone # _____

Social Security # _____ Email Address _____

Desired Wage _____ Full Time Part Time Temporary Day Swing Graveyard

Do You Have Transportation? Yes No Do You Have a Valid Driver's License? Yes No

List Former Employers (List Last Employer First)

Date	Name and Address	Salary	Position	Reason For Leaving
From To				
From To				
From To				

All Applications Are Discarded After 6 Months Unless Updated.

Name _____

Total Employment and Management

	Please Write In Years/Months Where They May Apply				
ADMINISTRATIVE	SOFTWARE	SERVICE INDUSTRY	INDUSTRIAL	INDUSTRIAL	AGRICULTURE
10 Key	Access	Bartender	Backhoe	Assembly	10 Wheeler
Accounting	Excel	Cook	Bob Cat	Electrical Exp.	Bailer Operator
Acct. Payable	Internet	Current Health Card	Boom Crane	Electrician (Apr)	Circle Irrigation
Acct. Receivable	MS Office	Dishwasher	Bull Dozer	Electrician (Jrn)	Combine
Banking - Financial	MS Outlook	Food Service/Server	CDL (A)	Electronics	Cowboy
Bilingual	MS Publisher	Restaurant	CDL (B)	Flagger (Cert.)	Dairy/Milker
Bill Collector	MS Word	Waitress	CDL Doubles	Flume Operator	Digger Driver
Bookkeeper	Power Point	General Labor	CDL Hazmat	Foundry	Farm Equipment
C.A.D.D	Programmer	Quality Control	CDL Tankers	Hazmat Training	Feedlot
Calculator	Quattro Pro	CONSTRUCTION	CDL Triples	Jack Hammer	Fieldwork
Cashier	Quick Books Pro	Asbestos	Dump Truck	Janitorial	Hand Line Irrigation
Data Entry	Quicken	Carpentry	Excavator	Lab	Harobed Hay stacker
Dictaphone	Windows 2000	Carpet Installation	Forklift	Landscaping	Hogger
Filing Clerk	Windows XP	Com. Construction	Forklift Certified	Lawn Care	Laborer
Full Chg. Bookkeeper	Other:	Concrete	Heavy Equipment	Machinist	Machinery
Insurance	Other:	Construction Laborer	Loader	Maintenance	Maintenance
Legal Secretary	MISCELLANEOUS	Drywall	Low Boy	Mill Right	Orchard
Loan Officer	Auto Detailing	Fencing	Mechanic Auto	Palletizing	Pesticide Cert.
Managerial	Buffer/ Waxer	Flooring	Mechanic Certified	Parts Dept.	Piler Operator
Medical	C.N.A.	Framing	Mechanic Diesel	Pellet Yard	Quality Control
Payroll	Care Giver	Insulation	Mechanic Hydraulic	Pipe Fitter	Rake Operator
Receptionist	Child Care	Masonry	Road Construction	Plastic Assembly	Reel Irrigation
Retail	Custodian	Millwright	Skid Loader	Production	Sample Taker
Sales	Golf Course	Other:	Welder Certified	Receiving	Scale
Scale House	Grocery	Other:	Welding ARC	Refrigeration	Storages
Statements	Heating/Cooling	Painting	Welding MIG	Scale House	Swather Operator
Switchboard	Hotel Desk Person	Painting (Airless)	Welding Stick	Shipping	Topper
Technician	Hotel Housekeeper	Plastering	Welding TIG	Under Grnd. Sprinklers	Tractor
Telemarketing	Housekeeper	Res. Construction	SPECIALIZED TRAINING		Vine Puller
Transcriptions	Pool	Rock Wall	C.P.R.Training	Forklift Safety	Warehouse
Typing	Rental Manager	Roofing	FIRST AID	Confined Space Training	Ranch
Word Processing	Sales	Siding	HAZMAT	Good Manufacturing Practices	Truck Driver
Other:	Security	Steelwork	MSHA	Lock Out/Tag Out	Viticulture/Grapes
Other:	Upholstery	Tile Installation	Other:	Other:	Other:

Education

	Name and Address of School	Years of Attendance	Did You Graduate	Subject Studied
Primary School				
High School				
College / University				
Trade, Business or Correspondence School				

Have you ever been convicted of a felony within the past 10 years? Explain.

Have you ever been discharged from any employment? Explain.

I certify that the information given by me in this application is true in all respect, and I agree that if I am employed and it is found to be false in anyway, I may be subject to dismissal. I authorize the use of any information in this application to enable TEAM to verify my statements. I authorize past employers, doctors, references, and any other persons to answer all questions asked by TEAM concerning my ability, character, reputation and previous employment record. I release all such persons from any liability or damages. I further agree that if employed, I will work faithfully and diligently. I will report to work promptly as assigned, and will work safely. I agree that my employment with TEAM does not guarantee regular full-time employment.

I authorize the agencies, companies, schools or persons named in this application to give any information regarding my employment, education, conviction records, or character. I hereby release TEAM, and said agencies, companies, schools, or persons from all liability for any damage resulting from using this information.

Applicant's Signature _____

Date _____

Name _____

Social Security Verification Form

Thank you for applying with Total Employment And Management.

It is important that the name and social security number you work with matches with what the Social Security Department has on your lifelong earnings records.

To ensure that you get credit for your earnings, please fill out this form and **provide** proper **photo identification** and a **social security card**.

Total Employment and Management also uses this form to verify that the Social Security card provided is **valid**.

Print name as it appears on your Social Security Card.

Print Name _____

Social Security Number _____ *Date of Birth* _____

Signature _____ *Date* _____

<u>FOR OFFICE USE ONLY</u>	
Date Verified _____	Staff Initial _____